**Cesar Chavez Academy Lower Elemetary**

**Daily Maintenance Schedule**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** |
| Check Bathrooms Put out conesRemove garbage from around the school buildingCheck playgroundSet up Great Hall for Breakfast and parent meetingThrow out breakfast garbage cansRestock all closets with cleaning productsRestock copy paperRestock paper towels in classroomsAdd bags to garbage bagsLunch time clean upRemove garbage from classrooms and officeVacuum all carpets throughout buildingCheck boiler daily | Check Bathrooms Put out conesRemove garbage from around the school buildingCheck playgroundSet up Great Hall for Breakfast Bring up fans for moppingThrow out breakfast garbage cansAdd bags to garbage bagsLunch time clean upRemove garbage from classrooms and officeWash walls around schoolMop the Great Hall | Check Bathrooms Put out conesRemove garbage from around the school buildingCheck playgroundSet up Great Hall for Breakfast Throw out breakfast garbage cansAdd bags to garbage bagsLunch time clean upRemove garbage from classrooms and officeVacuum all carpets throughout buildingWash walls by MezzanineMop stairwaysRestock cleaners and paper towel for lunch | Check Bathrooms Put out conesRemove garbage from around the school buildingCheck playgroundSet up Great Hall for Breakfast Bring up fans for moppingThrow out breakfast garbage cansAdd bags to garbage bagsLunch time clean upRemove garbage from classrooms and officeVacuum all carpets throughout buildingWash Great Hall walls Mop the Great Hall | Check Bathrooms Put out conesRemove garbage from around the school buildingCheck playgroundSet up Great Hall for Breakfast Throw out breakfast garbage cansAdd bags to garbage bagsLunch time clean upRemove garbage from classrooms and office |