



César Chávez Academy - East

Volunteer Profile Form

Section 1: Volunteer Contact Information

Date: _____ Student Name (if volunteering at your child's school): _____

First Name: _____ Middle Name: _____ Last Name: _____

Home Address, City, St, Zip: _____

Home Phone: _____ E-mail Address: _____

Employer : _____ Business Phone: _____

Address, City, St, Zip Code: _____

Have you ever been employed by Leona Group? Yes No If yes, give dates of employment: _____

Section 2: Volunteer Availability and Interests *Please circle*

How often are you available to volunteer?

Once a week Once a month
Every other week Periodically

What size group do you prefer?

Individual Classroom
Small group Large group

List day of week available _____

How long are you available to volunteer on each visit?

One hour Three Hours
Two hours All day

What grade do you prefer?

Kindergarten First Grade
Second Grade Third Grade
Fourth Grade Fifth Grade

What time of day are you available?

7:00-9:00 AM Noon-3:00 PM
9:00 AM-Noon 3:00-6:00 PM
Lunch time only After 6:00 PM

Next Steps for Volunteering

Screening is required for **ALL** volunteers. This screening will include a thorough criminal background check and fingerprinting. **BOTH** are required and you must pass both in order to volunteer. This process is to ensure the safety of our children.

Volunteer Confidentiality & Signature (for all volunteers)

Volunteers will not be given access to student records without parent/guardian permission. If the volunteer should obtain any information pertaining to any student's official records, the volunteer agrees to keep any such information confidential and agrees not to disclose or permit to be disclosed, directly or indirectly, to any person or entity any such information, except as may be required in the performance of the volunteer's assignment.

My signature indicates that all information provided on this form is, to the best of my knowledge, true and accurate and that I understand and agree to comply with the Confidentiality Statement above.

Signed: _____ Dated: _____